



Snyderville Basin Special Recreation District  
Board Meeting Minutes  
**Thursday, January 11, 2024**  
Board Room – Trailside Park  
5715 Trailside Drive  
Park City, Utah  
Virtual Meeting via Zoom  
Meeting ID: 870 3315 9879

1 **Board Members in Attendance:** Nate Brown, Ryan Bruce, Ben Castro, Brandi Connolly, Len  
2 McGee, Larry Moffitt, and Carrie Westberg. Board members participated electronically via  
3 Zoom or at the anchor location.

4  
5 **Absent:** none.

6  
7 **Staff Present:** Lily Chirico, Phares Gines, Dana Jones, Brian Kadziel, Justine Kadziel, Ben  
8 Liegert, and Brad Rogers. Staff participated electronically via Zoom or at the anchor location.

9  
10 **Attending Guests:** none.

11  
12 **CALL TO ORDER AND PUBLIC INPUT**

13 The meeting of January 11, 2024, was called to order by Chair Connolly at 6:04pm.

14  
15 There was no public input given.

16  
17 Chair Connolly closed public input at 6:04pm.

18  
19 **ELECTION OF 2024 BOARD OFFICERS**

20 McGee reported the 2024 District officers as: Brandi Connolly – Chair, Carrie Westberg – Vice  
21 Chair, Nate Brown – Treasurer, Larry Moffitt – Clerk. This is contingent on reappointment of  
22 Board members stated above.

23  
24 Chair Connolly and Bruce are up for Board reappointment.

25  
26 **MOTION:** To elect the slate of Snyderville Basin Special Recreation District Administrative  
27 Control Board officers as slated for 2024: Brandi Connolly – Chair, Carrie Westberg – Vice  
28 Chair, Nate Brown – Treasurer, Larry Moffitt – Clerk. [CASTRO/MOFFITT] All in favor:  
29 Brown, Bruce, Castro, Connolly, McGee, Moffitt, Westberg. Opposed: None. Abstain: None.  
30 Absent: None. Motion carries.

31  
32 **ESTABLISHMENT OF SBSRD STANDING AND AD HOC COMMITTEES**

33 Chair Connolly suggested the following 2024 committees as:

- 34
- 35 **STANDING COMMITTEES:**
- 36 **Audit & Policy Review** – Brown (Committee Chair), Connolly, Bruce
- 37 **District Director Liaison** – Bruce (Committee Chair), Connolly, Castro
- 38 **Parks & Facilities** – Moffitt (Committee Chair), Westberg, Brown
- 39 **Personnel** – Bruce (Committee Chair), Westberg
- 40 **Recreation** – Brown (Committee Chair), Moffitt
- 41 **Strategic Planning & Interlocal Agreements**– Castro (Committee Chair), Connolly, Westberg
- 42 **Trails & Open Space** – Westberg (Committee Chair), Castro, Connolly

43

44 Chair Connolly added that once a new Board member is appointed, the hope would be for them  
 45 to join the Personnel and Recreation committees. Chair Connolly will assist these committees as  
 46 necessary during the interim. Board members agreed to combine the Audit and Policy Review  
 47 committees due to each of the committees including the same Board members. It was also  
 48 decided to rename the Strategic Planning and Steering committee to be the Strategic Planning  
 49 and Interlocal Agreements committee and move it from an Ad Hoc to a Standing committee due  
 50 to both strategic planning and review of Interlocal Agreements being ongoing topics for the  
 51 District. This committee would also review potential bond measures for the District. Currently,  
 52 there is no Ad Hoc committee for the District. Chair Connolly encouraged all committees to  
 53 begin setting regular meetings.

54

55 **MOTION:** To approve the recommended 2024 Standing and Ad Hoc committee nominations as  
 56 stated above for the Snyderville Basin Special Recreation District Administrative Control Board.  
 57 [WESTBERG/MCGEE] All in favor: Brown, Bruce, Castro, Connolly, McGee, Moffitt,  
 58 Westberg. Opposed: None. Abstain: None. Absent: None. Motion carries.

59

60 **DISCUSSION AND POSSIBLE APPROVAL OF MINUTES FROM 12/7/2023**

61 Board members received draft minutes from the 12/7/2023 Board meeting in their Board packet  
 62 prior to the meeting.

63

64 **MOTION:** To approve the Board meeting minutes from December 7, 2023. [MCGEE/BROWN]  
 65 All in favor: Brown, Bruce, Castro, Connolly, McGee, Moffitt. Opposed: None. Abstain:  
 66 Westberg. Absent: None. Motion carries.

67

68 **DISCUSSION AND POSSIBLE APPROVAL OF THE PRIOR MONTH'S**  
 69 **EXPENDITURES**

70 Board members received the prior month's expenditures in their Board packet prior to the  
 71 meeting.

72

73 Chair Connolly noted there was a question received via email regarding an expenditure that did  
 74 not have a specific person tied to it and that was due to it being a payroll item.

75

76 **MOTION:** To approve the prior month's expenditures. [MOFFITT/CASTRO] All in favor:  
 77 Brown, Bruce, Castro, Connolly, McGee, Moffitt, Westberg. Opposed: None. Abstain: None.  
 78 Absent: None. Motion carries.

79

80 **DISCUSSION AND POSSIBLE APPROVAL OF THE DISTRICT’S 10-YEAR**  
81 **STRATEGIC PLAN**

82 Board members received Basin Recreation’s 10-year Strategic Plan in their Board packet prior to  
83 the meeting.

84  
85 As Chair of the Strategic Planning committee, Castro shared that the 10-year Strategic Plan was  
86 near completion as far as content but needed some grammatical edits, in addition to fixing  
87 several charts and appendices. He believes it is ready to be discussed with the Summit County  
88 Council to hopefully receive their vote of confidence.

89  
90 Chair Connolly agreed that grammatical edits and other changes were required, but that those  
91 would not change the overall material. She added that the Board had already given substantial  
92 feedback on earlier drafts and that those larger comments had been incorporated into the  
93 document. Chair Connolly expressed a desire for the Board to approve the 10-year Strategic  
94 Plan, pending the small edits that have been identified, so it can be implemented as a guiding  
95 document for the District’s operations.

96  
97 Jones added that those small edits have been given to SE Group and will share what those  
98 entailed via email to the Board. Chair Connolly encouraged Board members to submit any other  
99 grammatical fixes that need to be made so that the plan can be finalized.

100  
101 McGee asked if there was overall staff buy-in to the Strategic Plan, upon which Jones answered  
102 there was.

103  
104 Castro wondered why the Board was only discussing the 10-year Strategic Plan for approval and  
105 not the 5-year Trails Plan. Chair Connolly explained that it was more of a procedural approach  
106 with the 10-year Strategic Plan meant to be a leading document, and therefore, should be  
107 approved first to ensure that it guides the other plans. Board members can expect to review the  
108 5-year Trails Plan and the Silver Creek Process Overview soon.

109  
110 **MOTION:** To approve the District’s 10-Year Strategic Plan, once amended with the  
111 grammatical edits staff has identified. [MCGEE/BRUCE] All in favor: Brown, Bruce, Castro,  
112 Connolly, McGee, Moffitt, Westberg. Opposed: None. Abstain: None. Absent: None. Motion  
113 carries.

114  
115 **REVIEW OF THE 2024 CAPITAL REPLACEMENT SCHEDULE**

116 Board members received the 2024 Capital Replacement Schedule in their Board packet prior to  
117 the meeting.

118  
119 Throughout the year, \$1,226,000 is slated for Capital Replacement in either the Parks &  
120 Facilities or Trails & Open Space departments, and \$1,736,231 is scheduled for Capital Projects  
121 in either the Trails & OS or Parks Departments.

122  
123 Jones shared that staff intends to complete many of the ongoing projects that were started last  
124 year. Jones explained that two new full-time staff members will hopefully be hired soon, one of  
125 which is the Mechanic & Fleet Associate Manager. Once this position is filled, one of the first

126 priorities of the position will be to assess current District vehicle and equipment needs and create  
127 a schedule for future replacements.

128  
129 Jones added that staff have prepared staff reports asking for Board approval for three of the  
130 scheduled replacements to be discussed later in the meeting in order to begin working with  
131 required vendors.

132  
133 Chair Connolly clarified that while the \$1,226,000 and \$1,736,231 bottom line numbers were  
134 included in the budget previously approved by the Board and County Council, the totals were not  
135 itemized to show the projects and replacements planned. Chair Connolly also encouraged staff to  
136 pursue more grant funding in the future to help offset the costs for some of the bigger ticket  
137 items. She also suggested that once the Mechanic & Fleet Associate Manager and Project  
138 Planning Supervisor are hired, that they present an outlined five-year outlook of the District's  
139 Capital Projects.

140  
141 Brown asked about the funding source being listed as PTIF (Public Treasurers Investment Fund)  
142 and Jones responded that the District held several of those accounts.

143  
144 **DISCUSSION AND POSSIBLE APPROVAL OF TURF FIELD REPLACEMENT AT**  
145 **MATT KNOOP PARK**

146 Board members received a staff report from Matt Wagoner, along with a graphic of the proposed  
147 turf field lining, in their Board packet prior to the meeting.

148  
149 Liegert shared that the artificial turf athletic field at Matt Knoop Park was installed in 2012 and  
150 has seen years of consistent use and winter plowing. The field was originally scheduled to be  
151 replaced in 2023, but after evaluation it was determined to be serviceable for an additional year.  
152 However, Liegert noted that the significant snowfall totals in 2023 and increased plowing, aged  
153 the field significantly. The turf has several seams that are exposed and high numbers of fibers  
154 coming up during maintenance. Based on condition and performance evaluations by staff,  
155 Liegert recommends the turf field be replaced in 2024.

156  
157 FieldTurf USA, Inc. was selected as the preferred contractor due to its State of Utah cooperative  
158 purchasing contract, strong communication and responsiveness, and successful prior projects  
159 with the District at Trailside East Park and Willow Creek Park. The new proposed artificial turf  
160 would provide linings for two medium-sized soccer fields, a boys lacrosse field, and a girls  
161 lacrosse field. Liegert added that should this be approved by the Board, discussions will begin  
162 regarding any scheduling impacts to outside organizations, as well as with District programming.

163  
164 The replacement turf comes with an 8-year warranty that covers general wear and tear. The  
165 funding for this project is allocated in the 2024 Capital Replacement budget and includes a 10%  
166 project contingency. If approved, the project would be scheduled to begin April 1, 2024, and  
167 could be completed in as little as three weeks, weather permitting.

168  
169 Brown asked if the turf material would be similar to what was installed at Trailside East. Liegert  
170 said that the plan is to use CoolPlay, which is the same material as Trailside East fields and The  
171 Fieldhouse. The only difference between the Trailside East and Matt Knoop fields will be the

172 layout and number of lines. He added that the increased number of lines will accommodate a  
173 higher variety of teams, especially for tournaments.

174  
175 Brown also asked about whether there were any health concerns with the chosen material and  
176 Chair Connolly explained that the materials have evolved tremendously and no longer contain  
177 carcinogens. Discussion followed about potential organic inlay alternatives and whether those  
178 could withstand the winter conditions and the District plowing operations, how the lifespan of a  
179 field with an organic infield compares, and potential allergy concerns. Liegert agreed an organic  
180 alternative would be interesting to look into as they replace future fields, particularly any indoor  
181 fields where plowing isn't necessary.

182  
183 Liegert added that the current field at Matt Knoop uses traditional crumb rubber and it will be  
184 curious to see how the CoolPlay infield will compare with the winter conditions and plowing  
185 operations. The industry standard of a field with CoolPlay infield is 8-10 years.

186  
187 Liegert mentioned that two quotes were received from FieldTurf USA, Inc., one with CoolPlay  
188 and one without. While the non-CoolPlay bid is slightly lower, Liegert recommends going with  
189 the CoolPlay material. Bids from other companies were not secured, as FieldTurf USA, Inc. is a  
190 State of Utah cooperative purchasing contract. Chair Connolly added that FieldTurf USA, Inc. is  
191 a leading company in the industry and that there may be a benefit to only having one vendor  
192 servicing turf fields in the District for maintenance purposes. It was clarified that the quote  
193 provided does include a 10% contingency.

194  
195 **MOTION:** To award the contract for replacement of Matt Knoop athletic field to FieldTurf  
196 USA, Inc. in an amount not to exceed \$610,000.00 and to allow the District Director to execute  
197 the necessary documents relating to the transaction. [BRUCE/MCGEE] All in favor: Brown,  
198 Bruce, Castro, Connolly, McGee, Moffitt, Westberg. Opposed: None. Abstain: None. Absent:  
199 None. Motion carries.

200  
201 **DISCUSSION AND POSSIBLE APPROVAL OF CAPITAL REPLACEMENT**  
202 **PURCHASE OF THE COMMERCIAL LAWN MOWER**

203 Board members received a staff report from Steve Good, Park Operations Supervisor, and Ben  
204 Liegert in their Board packet prior to the meeting.

205  
206 The Parks department is looking to purchase a Toro Groundsmaster 4000 mower through a State  
207 of Utah cooperative purchasing contract from Turf Equipment. Liegert explained that the current  
208 mower requires continuous maintenance, which costs the Parks department lengthy amounts of  
209 time to service. Mowers are critical to the District's operations in preparing fields for  
210 programming and tournaments. This was included in the budget for 2023 but no machines were  
211 available for purchase at that time. The Toro Groundsmaster 4000 mower comes with a 2-year  
212 warranty.

213  
214 The older Jacobsen 311 mower from 2015 will not be considered surplus, as it will receive a  
215 trade-in value from Turf Equipment. The Parks department has \$110,000 allocated for this  
216 purchase in the Capital Replacement budget, and expects to spend \$90,345.84, minus the trade-in

217 value. This machine is listed as the ‘Commercial Lawn Mower’ on the Capital Replacement  
218 schedule included in the Board packet.

219  
220 McGee clarified about the Jacobsen 311 not being added to the surplus. Liegert said the exact  
221 trade-in value won’t be known until it’s evaluated by Turf Equipment, however, they anticipate it  
222 being between \$6,000-\$7,000.

223  
224 **MOTION:** To approve the purchase of a Toro Groundsmaster 4000 Mower for an amount not to  
225 exceed \$90,345.84 from Turf Equipment and to allow the District Director to execute the  
226 necessary documents relating to the transaction. [BROWN/WESTBERG] All in favor: Brown,  
227 Bruce, Castro, Connolly, McGee, Moffitt, Westberg. Opposed: None. Abstain: None. Absent:  
228 None. Motion carries.

229  
230 **DISCUSSION AND POSSIBLE APPROVAL OF CAPITAL REPLACEMENT**  
231 **PURCHASE OF THE PT 30**

232 Board members received a staff report from Phares Gines in their Board packet prior to the  
233 meeting.

234  
235 The Trails and Open Space department is looking to purchase a 2023 ASV RT40 Skid Loader to  
236 replace the machine currently in the District’s fleet. Gines explained that skid loaders are an  
237 instrumental machine for snow removal operations and trail maintenance and are used heavily  
238 year-round. Two dealers were contacted and Gines suggests going with the lower bid of \$59,000.  
239 He added that the District was looking for a uniquely sized machine that is not as readily  
240 available. The older Terex PT30 Skid Loader from 2009 will not be considered surplus, as it will  
241 receive a \$3,000 trade-in value. The trade-in value brings the purchase price down to \$56,000.  
242 Gines also shared information on the included warranty, which is equivalent to industry  
243 standards of 2,000 hours/24 months for parts and labor.

244  
245 Moffit asked for clarification on what a skid loader is. Gines explained it is similar to a skid steer  
246 but it has tracks instead of wheels. Along with Chair Connolly, they discussed how the ‘tools’ for  
247 each machine may be interchanged with an adapter. It was also mentioned that this smaller  
248 loader is necessary for trail work requiring a smaller footprint, along with plowing sidewalks and  
249 the I-80 pedestrian overpass in Kimball Junction. The District currently owns five similar  
250 machines.

251  
252 **MOTION:** To approve the purchase of a 2023 ASV RT40 in an amount not to exceed \$56,000  
253 and to allow the District Director to execute the necessary documents relating to the transaction.  
254 [MOFFITT/MCGEE] All in favor: Brown, Bruce, Castro, Connolly, McGee, Moffitt, Westberg.  
255 Opposed: None. Abstain: None. Absent: None. Motion carries.

256  
257 **DIRECTOR’S UPDATE**

258 Board members received the monthly update from District Director, Dana Jones in their Board  
259 packet prior to the meeting.

260  
261 Per the request of the District Directors Liaison Committee, Jones shared her goals and areas of  
262 focus for the first quarter in 2024. A top priority goal for 2024 deals with improving

263 communication, quarterly all-staff meetings, weekly one-on-one check-ins with Manager's, and  
264 scheduled sessions for staff with Mountain Mediation, a local organization providing mediation  
265 and facilitation services. Board members encouraged discussion between communication and  
266 accountability and how those two areas work together. They suggested asking Mountain  
267 Mediation for a way to measure the success of such communication training in order to note  
268 improvements throughout the year for staff and as a valuable tool to evaluate the Director's  
269 progress in meeting this goal.

270  
271 Another goal includes staff training and development and Jones shared that the District will be  
272 partnering with Salt Lake Community College to implement an internal leadership program for  
273 staff. After the current Manager's and Supervisor's are given the opportunity to participate, it  
274 will then be open to field staff and potentially other Special Service Districts in the area.  
275 Additionally, meetings and training will be scheduled regularly throughout the year concerning  
276 topics such as HR, budgeting, policy, and more.

277  
278 Lastly, Jones shared her goal of continuing efforts in policy and planning for the District. With  
279 the Strategic Planning process nearing completion, Jones is looking forward to presenting the  
280 District's 10-year Strategic Plan and potentially 5-year Trails Plan to County Council soon. After  
281 that will be a focus on Silver Creek and working with the Elliot Group to determine potential  
282 renderings for that area and any bonding efforts that the District would have to explore in order  
283 to fund such plans. Another area of focus deals with the Interlocal Agreement for Joint Use of  
284 Facilities for Recreation between the District, Park City Recreation, and Park City School  
285 District. Jones shared that the three entities met recently and complimented J. Kadziel on her  
286 participation and subject expertise in that meeting. The group is tasked with reviewing and  
287 redlining the current agreement to bring back to the group in March. Jones also communicated  
288 that she and the team would be spending a lot of time in 2024 revising and simplifying the  
289 District's policies and that a timeline has been created to help with accountability. Board  
290 members suggested meeting with Dave Thomas to get a better understanding of how County  
291 Council would prefer to see such policy changes throughout the year, as well as get his expertise  
292 on how to condense the policies to ensure the District is following best practices.

293  
294 Moffitt asked if individual departments and Manager's set goals for their teams and Jones  
295 responded that it depends on the Manager/department. He wondered if it would be helpful for  
296 this to be discussed on a committee level so that Board members could have a better  
297 understanding of what the departments are working towards. Chair Connolly suggested that  
298 committees talk about areas of focus in which there was some discussion of the level of  
299 involvement that the Board should have with District operations.

300  
301 **DISTRICT COMMITTEE UPDATES**

302 Chair Connolly requested Board Committee updates from the following:

303  
304 **STANDING COMMITTEES**

305 **Audit & Policy Review:** Brown shared that the committee met primarily to discuss policy.  
306 Discussion on whether the refund policy being up for edits in March gives the Recreation and  
307 Marketing teams enough time to implement and communicate changes to the public before camp  
308 registration in April. It was determined that it could be done and that Jones would make sure to

309 schedule with County Council quickly to ensure it can be on its agenda before camp registration  
310 is marketed to the public.

311  
312 **District Director Liaison:** McGee shared they discussed the Strategic Action Plan and Jones'  
313 goals for the year. Connolly added they also discussed the January Board agenda, the Capital  
314 Replacement schedules, and the long-term vision for the Mechanic & Fleet Associate Manager  
315 and Project Planning Supervisor positions. Lastly, they discussed pre-planning for projects and  
316 potentially getting long-term contractors for those projects.

317  
318 **Parks & Facilities:** did not meet but noted the popularity of the Willow Creek Pond.

319  
320 **Personnel:** Bruce shared that the committee members did not meet but reviewed job descriptions  
321 via email.

322  
323 **Recreation:** did not meet.

324  
325 **Trails & Open Space:** did not meet but Castro added that Gines sent a detailed email with trail  
326 updates including equipment replacement.

327  
328 **AD HOC COMMITTEES**

329 **Interlocal Agreements:** did not meet.

330  
331 **Strategic Planning & Steering:** Castro said that the committee met about the Strategic Plan and  
332 that most of what was discussed was mentioned earlier in the meeting. Chair Connolly added that  
333 it was her opinion that the District is not quite ready to execute a successful bond initiative but  
334 that more discussion will happen over the next couple of months after the team has had a chance  
335 to focus attention on completing the Silver Creek Process Overview, which SE Group will work  
336 on in order to finish their commitment of the project for the District regardless of whether the  
337 District decides to bond.

338  
339 **BOARD MEMBER COMMENTS AND REVIEW OF ACTION ITEMS**

340 Castro thanked McGee for his insight and guidance throughout his time on the Board. This will  
341 be McGee's last meeting as a Board member before he moves out of state.

342  
343 Bruce commended the team on the Santa at The Fieldhouse event. It was noted that  
344 approximately 400 people attended and the team was grateful to Erich Linde from the trails team  
345 for his terrific job as Santa.

346  
347 Chair Connolly asked Jones to work with her to set up individual meetings with all County  
348 Council members. The goal being to maintain one-on-one relationships with all Council  
349 members so the District can understand the opinions of more than just the Chair and Vice-Chair  
350 and receive frank and honest feedback.

351  
352 Castro mentioned there will be a change in the Summit County Planning Department with  
353 Patrick Putt, Summit County Community Development Director, retiring. Castro encouraged  
354 Board members to get involved with the Planning department, as the District saw some stumbles



355 getting items through last year. He believes the Board’s involvement could be critical in getting  
356 through any roadblocks. Chair Connolly added that the Planning Commission isn’t up to speed  
357 with the District’s plans for Silver Creek and that it would be good to have a discussion.  
358

359 Brown wondered about the status of the open Board member position with McGee leaving. Chair  
360 Connolly responded that the posting is live until January 17 and encouraged members to share  
361 with those in the community who may be interested. Information can be found on the Basin  
362 Recreation website.  
363

364 Moffitt shared his concern about moving forward with a bond initiative for Silver Creek this year  
365 and Chair Connolly talked about the idea of a potential phased approach and what that could  
366 look like. It was determined that more discussion will occur in the next couple of months.  
367

368 Moffitt also asked about the status of potentially amending the District’s policy surrounding e-  
369 bikes. Jones and Castro shared that the team has been working with the City and have hired a  
370 vendor to assist with conducting a survey to be disseminated to the public. Once complete, the  
371 survey results will be shared with both the Board and County Council, with the ultimate goal of  
372 being in alignment with the City in regard to e-bike policies.  
373

374 Lastly, Chair Connolly encouraged staff to prepare any trail building and resurfacing agenda  
375 items for February’s Board meeting so that the District can be on contractors schedules and not  
376 fall behind.  
377

378 **ADJOURN**

379 At 7:50pm, Chair Connolly called for a motion to adjourn the meeting.  
380

381 **MOTION:** To adjourn the meeting of January 11, 2024. [MCGEE/BRUCE] All in favor:  
382 Brown, Bruce, Castro, Connolly, McGee, Moffitt, Westberg. Opposed: None. Abstain: None.  
383 Absent: None. Motion carries.  
384

385 **MOTIONS:**

386 **MOTION:** To elect the slate of Snyderville Basin Special Recreation District Administrative  
387 Control Board officers as slated for 2024: Brandi Connolly – Chair, Carrie Westberg – Vice  
388 Chair, Nate Brown – Treasurer, Larry Moffitt – Clerk. [CASTRO/MOFFITT] All in favor:  
389 Brown, Bruce, Castro, Connolly, McGee, Moffitt, Westberg. Opposed: None. Abstain: None.  
390 Absent: None. Motion carries.  
391

392 **MOTION:** To approve the recommended 2024 Standing and Ad Hoc committee nominations as  
393 stated above for the Snyderville Basin Special Recreation District Administrative Control Board.  
394 [WESTBERG/MCGEE] All in favor: Brown, Bruce, Castro, Connolly, McGee, Moffitt,  
395 Westberg. Opposed: None. Abstain: None. Absent: None. Motion carries.  
396

397 **MOTION:** To approve the Board meeting minutes from December 7, 2023. [MCGEE/BROWN]  
398 All in favor: Brown, Bruce, Castro, Connolly, McGee, Moffitt. Opposed: None. Abstain:  
399 Westberg. Absent: None. Motion carries.  
400

401 **MOTION:** To approve the prior month's expenditures. [MOFFITT/CASTRO] All in favor:  
402 Brown, Bruce, Castro, Connolly, McGee, Moffitt, Westberg. Opposed: None. Abstain: None.  
403 Absent: None. Motion carries.

404  
405 **MOTION:** To approve the District's 10-Year Strategic Plan, once amended with the  
406 grammatical edits staff has identified. [MCGEE/BRUCE] All in favor: Brown, Bruce, Castro,  
407 Connolly, McGee, Moffitt, Westberg. Opposed: None. Abstain: None. Absent: None. Motion  
408 carries.

409  
410 **MOTION:** To award the contract for replacement of Matt Knoop athletic field to FieldTurf  
411 USA, Inc. in an amount not to exceed \$610,000.00 and to allow the District Director to execute  
412 the necessary documents relating to the transaction. [BRUCE/MCGEE] All in favor: Brown,  
413 Bruce, Castro, Connolly, McGee, Moffitt, Westberg. Opposed: None. Abstain: None. Absent:  
414 None. Motion carries.

415  
416 **MOTION:** To approve the purchase of a Toro Groundsmaster 4000 Mower for an amount not to  
417 exceed \$90,345.84 from Turf Equipment and to allow the District Director to execute the  
418 necessary documents relating to the transaction. [BROWN/WESTBERG] All in favor: Brown,  
419 Bruce, Castro, Connolly, McGee, Moffitt, Westberg. Opposed: None. Abstain: None. Absent:  
420 None. Motion carries.

421  
422 **MOTION:** To approve the purchase of a 2023 ASV RT40 in an amount not to exceed \$56,000  
423 and to allow the District Director to execute the necessary documents relating to the transaction.  
424 [MOFFITT/MCGEE] All in favor: Brown, Bruce, Castro, Connolly, McGee, Moffitt, Westberg.  
425 Opposed: None. Abstain: None. Absent: None. Motion carries.

426  
427 **MOTION:** To adjourn the meeting of January 11, 2024. [MCGEE/BRUCE] All in favor:  
428 Brown, Bruce, Castro, Connolly, McGee, Moffitt, Westberg. Opposed: None. Abstain: None.  
429 Absent: None. Motion carries.

430  
431 Minutes prepared by Lily Chirico

432  
433 Clerk/Board Member Approval: 