



Snyderville Basin Special Recreation District
Board Meeting Minutes
Thursday, February 10, 2022
Virtual Meeting via Zoom
Meeting ID: 857 7918 3389
5715 Trailside Drive
Park City, Utah

1 **Board Members in Attendance:** Ryan Bruce, Ben Castro, Brandi Connolly, Len McGee, Larry
2 Moffitt, Carrie Westberg. Board members participated electronically via Zoom and at anchor
3 location.

4
5 **Absent:** Nate Brown

6
7 **Staff Present:** Mike Baker, Matt Benge, Stacy Carpenter, Steve Good, Director Dana Jones,
8 Brian Kadziel, Justine Kadziel, Ben Liegert, Allie Mckinney, Ben Pearson, Sam Schwoebel,
9 Matt Wagoner. Staff participated electronically via Zoom and at anchor location.

10
11 **Attending Guests:** K. Brown, Matthew Idema, Shawn Potter, Alex Stewart

12
13 **CALL TO ORDER AND PUBLIC INPUT**

14 The meeting of February 10, 2022, was called to order by Chair Connolly at 6:03pm.

15
16 No public input. Chair Connolly closed public input at 6:03 pm

17
18 **CONSENT AGENDA**

- 19 1. REQUEST TO APPROVE MINUTES FROM 01/13/21
20
21 2. REQUEST TO APPROVE THE PRIOR MONTH'S EXPENDITURES
22
23 3. REQUEST TO APPROVE STANDING AND AD-HOC COMMITTEES
24

25 **AD HOC COMMITTEES:**

26 Capital Investment & Strategic Action Plan Committee - Ben Castro (Committee Chair), Brandi
27 Connolly, Len McGee

28
29 **STANDING COMMITTEES:**

30 District Director Liaison & Annual Review Committee - Brandi Connolly (Committee Chair),
31 Larry Moffitt, Carrie Westberg

32 Personnel Committee - Ryan Bruce, Brandi Connolly, Len McGee (Committee Chair)

33 Audit Review Committee (All Board Members)

34 Trails Committee - Ben Castro, Len McGee, Larry Moffitt (Committee Chair)
35 Open Space Committee - Nate Brown (Committee Chair), Ryan Bruce, Ben Castro
36 Parks & Recreation Committee - Nate Brown, Ryan Bruce (Committee Chair), Carrie Westberg

37
38 BOSAC (County Appointed): Ben Castro

39
40 **MOTION:** To approve the three-point Consent Agenda [CASTRO / WESTBERG] All in favor:
41 Bruce, Castro, Chair Connolly, McGee, Moffitt, Westberg. None Opposed. Abstain: None.
42 Absent: Brown. Motion carries.

43
44 **REVIEW OF 4TH QUARTER 2021 FINANCIAL REPORT**

45 Board members received the 4th Quarter 2021 Financial Report from Carpenter in their Board
46 packets prior to the meeting. Carpenter discussed the reorganization of budget. Carpenter stated
47 that for the 4th Quarter 2021 Fieldhouse cost recovery was approximately 79.8% and that
48 Recreation cost recovery was 83.3%. Carpenter stated that the District is \$2.4 million under
49 budget and explained that it can be attributed to conservative revenue estimates related to
50 property taxes, conservative expenditures, low staffing as well as covid related conservancies.

51
52 Director Jones explained the District's goal to operate as one combined department as a whole.
53 The Board and Director Jones discussed how the funds would be budgeted and reported among
54 the different departments. The Board and Director Jones discussed how to report the District's
55 cost recovery most efficiently and accurately.

56
57 **TRAIL ACCESS PLANNING UPDATE**

58 Board members received a staff report from Wagoner in their Board packets prior to the meeting.
59 Wagoner stated that as a continuation of the Access Planning Process that began in 2021 with the
60 Multi-Disciplinary Group, a study of trail user volume and origin was undertaken by the District.
61 Wagoner discussed the data regarding trail use volume. Wagoner explained that trail use volume
62 was down slightly for 2021. Wagoner stated that since parking enforcement has progressed at
63 trailheads, there has been a gradual decrease in average daily traffic at trailheads.

64
65 Wagoner discussed the data surrounding user origin. Wagoner stated that trail usage for 2021
66 was broken down into three categories: local users equating to 40%, day visitors equating to 38%
67 and out of area users equating to 22%. Wagoner explained that usage from residents nearest
68 trailheads has increased over last 4 years (a trend that coincides with data from COVID-19
69 pandemic indicating a decrease in distance travelled for outdoor recreation, especially by urban
70 residents), users coming from middle distances, including the Salt Lake Valley have decreased
71 over the same time period, and that visitors from more than 50 miles away has been relatively
72 steady if not decreasing slightly. Wagoner discussed the COVID-19 impacts regarding this data.
73 The Board thanked Wagoner for his detailed reporting and collection of this information. The
74 Board and Wagoner discussed how this data has affected trail maintenance and etiquette.

75
76 **DISCUSSION AND POSSIBLE APPROVAL OF RENEWAL CONTRACT FOR THE**
77 **SUMMIT PARK FOREST HEALTH AND FUELS MANAGEMENT PROJECT**

78 Board members received a staff report from Wagoner and Benge in their Board packets prior to
79 the meeting. Benge summarized the 2020 Summit Park Forest Health and Fuels Management

80 Project. Bengé stated that there are approximately 1,200 piles remaining to be burned to
81 complete this project. Bengé explained that although burning is dependent on multiple variables
82 including air quality and environmental conditions, it is likely that the remaining piles can be
83 completed in 2022.

84
85 Bengé stated that Alpine Forestry has met performance expectations, proving to be an effective
86 project partner. The District recommends that their contract be renewed for 2022 to continue
87 work on the Summit Park Forest Health and Fuels Reduction Project. Bengé explained that this
88 expense has been accounted for in the 2022 general budget and that there is potential for partial
89 reimbursement pending award of grants from the Utah State WRI program.

90
91 The Board and Bengé discussed the dimensions of a pile.

92
93 **MOTION:** To renew Alpine Forestry’s contract for 2022 at a rate of \$400/hour for pile burning,
94 \$200/hour for slash management, and \$1,650/acre for timber treatments not to exceed a total of
95 \$83,000.00 [WESTBERG / MCGEE] All in favor: Bruce, Castro, Chair Connolly, McGee,
96 Moffitt, Westberg. None Opposed. Abstain: None. Absent: Brown. Motion carries.

97
98 **DISCUSSION AND POSSIBLE APPROVAL OF GOAT GRAZING CONTRACT**

99 Board members received a staff report from Wagoner and Bengé in their Board packets prior to
100 the meeting. Bengé explained that in the Fall of 2019, the District hired 4 Leaf Ranch to conduct
101 a pilot program to treat undesirable plant species by grazing goats on 20 acres of Willow Creek
102 Open Space. Bengé stated that following the success of the pilot program the District signed a
103 three-year contract with 4 Leaf Ranch in 2020 that involved treating 22 acres of open space in
104 Toll Canyon for weed abatement, as well as fire mitigation, and 66 acres of Willow Creek Open
105 Space each year for three years. Bengé explained that the grazing project at Willow Creek was
106 successful, not only in removing the undesirable vegetation, but in creating opportunities for
107 positive engagement with the public. Bengé stated that due to drought conditions in 2021 and
108 subsequent environmental stress on vegetation the District decided not to renew the contract with
109 4 Leaf Ranch that year.

110
111 Bengé explained that the District would like to bring back 4 Leaf Ranch to complete the contract
112 and continue the grazing project on Willow Creek Open Space. Bengé stated that the treatment
113 area would remain only in Willow Creek and is projected to begin in early July. Bengé explained
114 that the treatment time can be slightly variable dependent on staff, environmental conditions,
115 number of goats available, but should last between three and four
116 weeks. Bengé stated that the not-to-exceed amount for Willow Creek is \$66,000.00 for the entire
117 66 acres and is accounted for in the general budget for 2022.

118
119 The Board and Bengé discussed the benefit of beginning this project in early July instead of fall.

120
121 **MOTION:** To renew the agreement with 4 Leaf Ranch to treat 66 acres of Willow Creek Open
122 Space with the price not to exceed \$66,000.00 and to allow the District Director to execute the
123 necessary documents [MOFFITT / WESTBERG] All in favor: Bruce, Castro, Chair Connolly,
124 McGee, Moffitt, Westberg. None Opposed. Abstain: None. Absent: Brown. Motion carries.

125

126 **DISCUSSION AND POSSIBLE APPROVAL OF ASPEN RESEARCH PROJECT**

127 Board members received a staff report from Wagoner and Benge in their Board packets prior to
128 the meeting. Wagoner explained that the PRI Open Space below the Olympic Park is one of the
129 few properties where quaking aspen trees dominate the canopy. Wagoner explained that the
130 structure of the forest over the past several years has begun to change, and that stand density has
131 declined while dead trees both standing and down have become more common. Wagoner stated
132 that the District would like to enter into a multi-year agreement with Utah State University, by
133 allowing a student as part of the Utah State University Environment and Society master's degree
134 program, to lead the study with guidance from university faculty. Wagoner explained that the
135 District's desired outcome from the study is to determine reasons for forest heath decline,
136 measure aspen forest status and to develop actionable management plans to improve stand
137 quality. Wagoner stated that surveys will be conducted in an attempt to bridge the gap between
138 community values and environmental conditions.

139
140 Wagoner stated that the total cost of the project is estimated at \$80,788.00 over a two-and-a-half-
141 year period. Wagoner explained that this equates to \$32,315.20 for 2022 and 2023 followed by
142 \$16,157.60 in 2024 and that this amount is accounted for in the 2022 budget as a
143 consultation/management planning expense.

144
145 The Board and Wagoner discussed the gradual decline of this grove over the past decade.
146 Wagoner explained that the District is concerned for any chronic problems the grove may be
147 experiencing as well as any acute problems that the District may be able to address. Wagoner
148 stated that the District plans to use the information from this study to help prevent or mitigate
149 any health issues that may arise at other properties in the District. The Board and Wagoner
150 discussed how other nearby aspen groves exhibit extremely different character from this grove.

151
152 The Board and Wagoner discussed the possibility of applying for grant funds to help offset the
153 cost of this project for future years.

154
155 **MOTION:** To approve the three-year agreement with Utah State University in the amount of
156 \$80,788.00 and allow the District Director to execute the necessary documents [WESTBERG /
157 CASTRO] All in favor: Bruce, Castro, Chair Connolly, McGee, Moffitt, Westberg. None
158 Opposed. Abstain: None. Absent: Brown. Motion carries.

159
160 **DISCUSSION AND POSSIBLE APPROVAL OF RECOMMENDATION TO COUNTY**
161 **COUNCIL TO ACCEPT TRAIL EASEMENT CHANGES FOR THREE MILE CANYON**
162 **TRAIL**

163 Board members received a staff report from Baker in their Board packets prior to the meeting.
164 Shawn Potter with Promontory explained that the District currently holds a trail easement for the
165 Three Mile Canyon trail located within the Promontory Development. Potter stated that
166 Promontory will be developing a new par 3 Golf Course in an area adjacent to this trail in the
167 near future and is requesting an alteration of the Three Mile Canyon trail alignment to
168 accommodate the access required to construct the new golf course.

169
170 Wagoner explained that the District is working closely with Promontory to create a new trail
171 alignment that will bypass the affected section of trail by constructing a new segment to

172 circumvent the golf course construction zone. Director Jones explained that the District is
173 recommending that the Board approve a recommendation to County Council to vacate
174 the existing trail easement while acquiring a new trail easement for the new alignment.
175

176 The Board and Wagoner discussed the multi-use accommodations for the trail. Chair Connolly
177 thanked the District staff and Promontory for working closely and efficiently on this project
178 together. The Board and Matthew Idema, with Promontory, discussed the time line of
179 construction for this trail. The Board and Idema discussed maintaining the trail as an active pass
180 through for use during construction.
181

182 **MOTION:** To forward a positive recommendation to the Summit County Council to vacate the
183 existing Three Mile Canyon trail easement while simultaneously accepting an updated Three
184 Mile Canyon trail easement that is reflective of the new alignment [MOFFITT / MCGEE] All in
185 favor: Bruce, Castro, Chair Connolly, McGee, Moffitt, Westberg. None Opposed. Abstain:
186 None. Absent: Brown. Motion carries.
187

188 **DIRECTOR'S UPDATE**

189 Board members received a staff report from Director Jones in their Board packets prior to the
190 meeting. Director Jones stated that the District has been working with Summit Lands and
191 Mountain Trails Foundation to get the 5k Green Heart trail open for public use. Director Jones
192 stated that the District has received positive feedback from the public about the use of this new
193 trail. Director Jones discussed the Winter Sports Extravaganza taking place on February 12th and
194 encouraged the Board to attend the event.
195

196 Director Jones stated that the District has met with the Ice Arena to update Park City on the
197 direction the Board is leaning regarding the Ice Arena contract. Director Jones explained that the
198 City will be discussing the contract and deciding if they would like to maintain the current
199 contract as is or if the District will be providing an advance on future scheduled payments which
200 would be credited back to the District by 2030.
201

202 Director Jones stated the importance of the District's Strategic Planning moving forward and
203 explained that the District is reviewing examples of request for proposal (RFP) and strategic
204 plans from other Parks and Recreation Departments. Director Jones stated that the District will
205 meet with the Strategic Planning AD-HOC Committee to discuss the best way to proceed.
206

207 Director Jones explained that the District is preparing to update policy and procedures and
208 discussed where the Board can access the current policy and procedure documents.
209

210 **UPDATES FROM DISTRICT COMMITTEES**

211 **STANDING COMMITTEES:**

212 **District Director Liaison & Annual Review Committee:** Chair Connolly stated that the
213 committee discussed Utah Legislative Bill 66 regarding e-bikes and how that can impact
214 the District's trail maintenance and safety.

215 **Personnel Committee:** Did not meet.

216 **Trails Committee:** Moffitt stated that the committee discussed the Three Mile Canyon
217 trail changes, trails access planning update, Osguthorpe Farm, Green Heart trail, the

218 Winter Sports Extravaganza and PP-50. Director Jones stated that Park City Council is
219 interested in having a work session on trails and suggested the Trails Committee attend to
220 represent the Board.

221 **Open Space Committee:** Wagoner stated that committee discussed the items on the
222 meeting agenda including contract renewals and the Aspen Grove Project.

223 **Parks & Recreation Committee:** Did not meet.

224 **BOSAC (County appointed) –** Did not meet.

225

226 AD HOC COMMITTEE:

227 **Capital Investment and Strategic Action Plan Committee:** Did not meet.

228

229

230

231 **BOARD MEMBER COMMENTS AND REVIEW OF ACTION ITEMS**

232 Chair Connolly stated that contingent upon the status of COVID-19, the Board is planning to
233 meet in person next month for those who are able to attend. Castro commended the District's
234 hard work and cooperation with other departments on the Green Heart project.

235

236 At 7:38 pm, Chair Connolly called for a motion to adjourn the meeting.

237

238 **MOTION:** To adjourn the meeting of February 10, 2022 [MOFFITT / WESTBERG] All in
239 favor: Bruce, Castro, Chair Connolly, McGee, Moffitt, Westberg. None Opposed. Abstain:
240 None. Absent: Brown. Motion carries.

241

242 **MOTIONS:**

243 **MOTION:** To approve the three-point Consent Agenda [CASTRO / WESTBERG] All in favor:
244 Bruce, Castro, Chair Connolly, McGee, Moffitt, Westberg. None Opposed. Abstain: None.
245 Absent: Brown. Motion carries.

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248 \$200/hour for slash management, and \$1,650/acre for timber treatments not to exceed a total of
249 \$83,000.00 [WESTBERG / MCGEE] All in favor: Bruce, Castro, Chair Connolly, McGee,
250 Moffitt, Westberg. None Opposed. Abstain: None. Absent: Brown. Motion carries.

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253 Space with the price not to exceed \$66,000.00 and to allow the District Director to execute the
254 necessary documents [MOFFITT / WESTBERG] All in favor: Bruce, Castro, Chair Connolly,
255 McGee, Moffitt, Westberg. None Opposed. Abstain: None. Absent: Brown. Motion carries.

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258 \$80,788.00 and allow the District Director to execute the necessary documents [WESTBERG /
259 CASTRO] All in favor: Bruce, Castro, Chair Connolly, McGee, Moffitt, Westberg. None
260 Opposed. Abstain: None. Absent: Brown. Motion carries.

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263 existing Three Mile Canyon trail easement while simultaneously accepting an updated Three

264 Mile Canyon trail easement that is reflective of the new alignment [MOFFITT / MCGEE] All in
265 favor: Bruce, Castro, Chair Connolly, McGee, Moffitt, Westberg. None Opposed. Abstain:
266 None. Absent: Brown. Motion carries.

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269 favor: Bruce, Castro, Chair Connolly, McGee, Moffitt, Westberg. None Opposed. Abstain:
270 None. Absent: Brown. Motion carries.

271
272 Minutes prepared by Allie McKinney

273
274 Clerk/Board Member Approval: 