



Snyderville Basin Special Recreation District
Board Meeting Minutes
Thursday, October 6, 2022
Board Room – Trailside Park and
Virtual Meeting via Zoom
Meeting ID: 857 7918 3389
5715 Trailside Drive
Park City, Utah

1 **Board Members in Attendance:** Nate Brown, Ryan Bruce, Ben Castro, Brandi Connolly, Len
2 McGee, Larry Moffitt, Carrie Westberg. Board members participated electronically via Zoom
3 and at anchor location.
4

5 **Absent:** None
6

7 **Staff Present:** Phares Gines, Steve Good, Director Dana Jones, Brian Kadziel, Justine Kadziel,
8 Ben Liegert, Allie McKinney, Matt Wagoner. Staff participated electronically via Zoom and at
9 anchor location.
10

11 **Attending Guests:** None
12

13 **CALL TO ORDER AND PUBLIC INPUT**

14 The meeting of October 6, 2022 was called to order by Chair Connolly at 6:02 pm.
15

16 No public input. Chair Connolly closed public input at 6:03 pm.
17

18 **CONSENT AGENDA**

19 1. REQUEST TO APPROVE MINUTES FROM 09/08/22.
20

21 2. REQUEST TO APPROVE THE PRIOR MONTH'S EXPENDITURES.
22

23 **MOTION:** To approve the two-point Consent Agenda [CASTRO / MOFFITT] All in favor:
24 Brown, Bruce, Castro, Chair Connolly, McGee, Moffitt. None Opposed. Abstain: None. Absent:
25 Westberg. Motion carries.
26

27 **DISCUSSION AND POSSIBLE APPROVAL OF CHANGE TO AUTHORIZED**
28 **SIGNERS FOR THE DISTRICT'S ACCOUNTS WITH ZIONS BANK**

29 Board members received a staff report from Director Jones in their Board packets prior to the
30 meeting. Director Jones explained that since the resignation of the District's Planning and Legal
31 Affairs Manager and Business Manager, the District currently only has one Authorized Signer.
32 Director Jones stated that the District would like to appoint the District Superintendent, Matt
33 Wagoner as one of the District's Authorized Signers.

34
35
36 **MOTION:** To approve Brandi Connolly (Chair), Nate Brown (Treasurer), Dana Jones
37 (Director), and Matt Wagoner (Board designee) as authorized signers for the District's Zions
38 Bank accounts. [BRUCE / BROWN] All in favor: Brown, Bruce, Castro, Chair Connolly,
39 McGee, Moffitt. None Opposed. Abstain: None. Absent: Westberg. Motion carries.

40
41 **DISCUSSION AND POSSIBLE APPROVAL OF THREE-YEAR LETTER OF**
42 **CONSENT TO INCREASE ICE ARENA CONTRIBUTION**

43 Board members received a staff report from Director Jones in their Board packets prior to the
44 meeting. McGee stated that the Ice Arena Committee recommends the District increase its
45 annual contribution from \$50,000 to \$66,000 per year with no additional capital contribution or
46 amendments to the agreement. Director Jones stated that this was discussed with Park City Ice
47 Arena. Director Jones and the Board discussed the Park City Ice Arena's concerns regarding the
48 Interlocal Agreement. The Board and Director Jones discussed the current Interlocal Cooperative
49 Agreement. The Board and Director Jones discussed the District's positive relationships with
50 Park City Municipal entities including recreation and trails.

51
52 **MOTION:** To approve the attached Draft Letter of Consent increasing the annual contribution
53 from \$50,000 to \$66,000 to be sent to the Park City Council Ice liaison Max Doilney. [CASTRO
54 / MCGEE] All in favor: Bruce, Castro, Chair Connolly, McGee, Moffitt, Westberg. Opposed:
55 Brown. Abstain: None. Absent: None. Motion carries.

56
57 **DISCUSSION AND POSSIBLE APPROVAL OF THE TENTATIVE 2023 AND**
58 **AMENDED 2022 BUDGETS FOR RECOMMENDATION TO COUNTY COUNCIL**

59 Board members received a staff report from Director Jones in their Board packets prior to the
60 meeting. Director Jones explained that the District considered the recommendations from the
61 Board on the Tentative 2023 and Amended 2022 Budgets and made amendments accordingly.
62 Director Jones presented the Board with the District's draft of the Tentative 2023 and Amended
63 2022 Budget Presentation to be presented for Summit County Council in November. The Board
64 and B. Kadziel discussed the Fieldhouse membership revenue and account reorganization
65 regarding memberships. The Board and B. Kadziel discussed residential and non-residential
66 membership fees. The Board and Director Jones discussed the 2023 Impact Fee Budget. The
67 Board and Director Jones discussed the proposed Recruitment and Retention, COLA and Merit
68 budget.

69
70 **MOTION:** To approve the tentative 2023 and amended 2022 budgets as discussed and forward a
71 positive recommendation for approval to the Summit County Council. [CASTRO / MOFFITT]
72 All in favor: Brown, Bruce, Castro, Chair Connolly, McGee, Moffitt, Westberg. None Opposed.
73 Abstain: None. Absent: None. Motion carries.

74
75 **DIRECTOR'S UPDATE**

76 Board members received a staff report from Director Jones in their Board packets prior to the
77 meeting. Director Jones welcomed Matt Wagoner as the District Superintendent and stated that
78 the District opened Wagoner's previous position of Trails and Open Space Manager to internal
79 candidates. Director Jones discussed the ribbon cutting for Trailside East Park. The Board

80 suggested moving the November Board Meeting up to 5:00pm. Director Jones discussed updates
81 at the Fieldhouse including office updates, security cameras and adding patron photos to
82 accounts. The Board and Director Jones discussed the requirement of patron photos. Director
83 Jones updated the Board on the Trails and Open Space projects and volunteer events. Director
84 Jones discussed the Willow Creek Pond and Playground Projects. Director Jones stated that the
85 Strategic Action Plan process has begun, and Wagoner discussed the Strategic Planning updates.
86 The Board and B. Kadziel discussed the Ski Conditioning and Bike Bootcamp Programs.
87

88 **UPDATES FROM DISTRICT COMMITTEES**

89 **STANDING COMMITTEES:**

90 **District Director Liaison & Annual Review Committee:** Chair Connolly stated that the
91 committee discussed the District's available positions and the TSE ribbon cutting.

92 **Personnel Committee:** Did not meet.

93 **Trails & Open Space Committee:** Did not meet.

94 **Recreation Committee:** Did not meet.

95 **Parks Committee:** Did not meet.

96 **BOSAC (County appointed) –** Did not meet.
97

98 **AD HOC COMMITTEE:**

99 **Capital Investment and Strategic Action Plan Committee:** Did not meet.

100 **Ice Arena Committee:** McGee stated that everything discussed in the committee
101 meeting was discussed previously.
102

103 **BOARD MEMBER COMMENTS AND REVIEW OF ACTION ITEMS**

104 Chair Connolly thanked the Recreation Staff for a successful youth soccer season. Chair
105 Connolly stated that the Trailside East Parking lot is already being utilized. Castro praised the
106 Fieldhouse front desk staff, stating that he has received a lot of positive feedback about them.
107

108 **CLOSED SESSION: PROPERTY ACQUISITION MATTERS**

109 At 8:03 pm, Chair Connolly called for a motion to enter executive session to discuss property
110 acquisition matters.
111

112 The executive session to discuss property acquisition matters was recorded.
113

114 Board members in attendance: Nate Brown, Ryan Bruce, Ben Castro, Chair Brandi Connolly,
115 Len McGee, Larry Moffitt, Carrie Westberg.
116

117 Staff in attendance: Director Dana Jones, Matt Wagoner.
118

119 **MOTION:** To enter into executive session for the purpose of discussing property acquisition
120 matters. [BRUCE / MCGEE] All in favor: Brown, Bruce, Castro, Chair Connolly, McGee,
121 Moffitt, Westberg. None Opposed. Abstain: None. Absent: None. Motion carries.
122

123 At 8:38 pm, Chair Connolly called for a motion to close executive session for the purpose of
124 discussing property acquisition matters.
125

126 **MOTION:** To close the executive session for the purpose of discussing property acquisition
127 matters. [MCGEE / WESTBERG] All in favor: Brown, Bruce, Castro, Chair Connolly, McGee,
128 Moffitt, Westberg. None Opposed. Abstain: None. Absent: None. Motion carries.

129

130 At 8:42 pm, Chair Connolly called for a motion to adjourn the meeting.

131

132 **MOTION:** To adjourn the meeting of October 6, 2022 [BROWN / CASTRO] All in favor:
133 Brown, Bruce, Castro, Chair Connolly, McGee, Moffitt, Westberg. None Opposed. Abstain:
134 None. Absent: None. Motion carries.

135

136

137 **MOTIONS:**

138 **MOTION:** To approve the two-point Consent Agenda [CASTRO / MOFFITT] All in favor:
139 Brown, Bruce, Castro, Chair Connolly, McGee, Moffitt. None Opposed. Abstain: None. Absent:
140 Westberg. Motion carries.

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143 (Director), and Matt Wagoner (Board designee) as authorized signers for the District's Zions
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148 from \$50,000 to \$66,000 to be sent to the Park City Council Ice liaison Max Doilney. [CASTRO
149 / MCGEE] All in favor: Bruce, Castro, Chair Connolly, McGee, Moffitt, Westberg. Opposed:
150 Brown. Abstain: None. Absent: None. Motion carries.

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153 positive recommendation for approval to the Summit County Council. [CASTRO / MOFFITT]
154 All in favor: Brown, Bruce, Castro, Chair Connolly, McGee, Moffitt, Westberg. None Opposed.
155 Abstain: None. Absent: None. Motion carries.

156

157 Minutes prepared by Allie McKinney

158

159 Clerk/Board Member Approval: 